



IJAZ AHMAD

CRM Specialist | Automation & Integration Expert | AI Agent | GHL | Notion | ClickUp | Monday CRM | Airtable | Smartsheet | Zapier Make.com | n8n | AI Chatbot Builder | CSR

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ACHIVEMENT: [Top-Rated on Upwork](#) [Level 2 Seller on Fiverr](#) [Portfolio link](#)

ABOUT ME

Results-driven Freelance CRM Specialist and Automation Expert with over **4 years of experience** helping businesses streamline workflows, manage customer pipelines, and automate operations. **Proficient** in top tools including GoHighLevel, ClickUp, Notion, Zapier, Make.com, n8n, and **Monday CRM**.

Skilled in integrating custom **AI agents and chatbots** to improve customer service and business efficiency. Strong background in remote collaboration, client communication, and delivering scalable digital solutions across various industries.



EDUCATION

MATRIC (SCIENCE)

Moon Monti School KP
2016 - 2018

INTERMEDIA (ICS)

Nation College KP
2019 - 2020

BACHLOR (B.COM)

AIOU University IST
2021 - 2022

MASTER (ACCOUNTING)

AIOU University IST
2023 - 2025



WORK EXPERIENCES

FREELANCE CRM & AUTOMATION SPECIALIST

CRM & Automation Expert | Project Manager | 2022 – Present
Successfully built custom CRM pipelines and automated workflows using GoHighLevel, Zapier, and Make.com for US-based startups and coaches.

REMOTE PROJECT MANAGEMENT EXPERT

BrightPath Marketing Agency (California) | 2024 – Present
Designed ClickUp and Notion workspaces for remote teams, including dashboards, task systems, and SOP documentation.

AI CHATBOT & INTEGRATION SPECIALIST

NextWave Tech LLC (New York) | 2025 – Present

Integrated smart AI agents and automated support flows using n8n and Make.com.

SKILLS

- Project Manager
- Workflow Automation
- Process Optimization
- CRM Implementation
- ClickUp & Notion Expert
- Zapier & Make Integrations



LANGUAGE

- English – Fluent
- Hindi – Fluent
- Urdu – Fluent
- Arabic – Basic



TESTIMONIALS

"Ijaz is incredibly professional and efficient. He automated our entire The CRM pipeline saves us hours of manual work every week. Highly recommended!"

— Kevin M., Marketing Agency Owner (USA)

"Delivered exactly what we needed in ClickUp and Notion. Excellent communication and deep understanding of project workflows."

— Sarah J., Project Lead at BrightPath Marketing (California)